|  |  |  |
| --- | --- | --- |
| **Trip name:**  | **Start date**:  | **End date**:  |
| **Leader**: **Mobile no**: **Shore contact**: **Phone no/s**: **Trip Grade**: **Estimated distance**: **Group Size**:  | **LOCATION / VENUE** |
| **Departure point**: **Via**:   **End point**: **Expected check-in time**: (Shore contact to be notified on completion of the trip) |
| **TRIP DETAIL (include camp locations, parking / car shuttle details etc.)** |
|  |
| Please ensure a **risk assessment** has been completed and shared on the Spond event.(Part-completed template available in “files”) A copy should also be carried by the trip leader. |
| **PLAN B and any additional information**  |
|  |

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| --- | --- | --- | --- | --- |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
| Relevant medical info | Emergency contact name and number  |
|  |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
| Relevant medical info | Emergency contact name and number  |
|  |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
| Relevant medical info | Emergency contact name and number  |
|  |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
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| Relevant medical info | Emergency contact name and number  |
|  |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
| Relevant medical info | Emergency contact name and number  |
|  |

**PADDLERS IN GROUP** *- cut & paste or copy from Paddler Information Forms*

*Please ensure this information is securely destroyed after the event has taken place*

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| --- | --- | --- | --- | --- |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
| Relevant medical info | Emergency contact name and number  |
|  |
| Paddler name  | Mobile number  | Colour of kayak | Paddling level | First aider Y/N |
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